

Circular (N0. 22) for 2017

Holding training workshops on Job Evaluation & Description System in the Federal Government

To: All Ministries & Federal Entities

The Federal Authority for Government Human Resources extends its greetings wishing you all the success in your endeavors.

Pursuant to Federal Law by Decree No (11) for 2008 regarding Human Resources in the Federal Government as amended;

Further to the Authority's circular No (10) regarding the Ministerial Services Council's Resolution No (7/1) of 2017 issued the UAE Cabinet requiring all ministries & federal entities to comply with the guidelines issued by the Federal Committee for Job Evaluation & Description (FCJED), without making any changes to the approved organizational structures in each entity below department level, without prior approval of the FCJED

This is to inform you that the FCJED has developed a draft guidance manual for organizational structures regarding support services departments (assistance and institutional jobs) in the ministries & federal entities at the level of sections and below, based on considerations related to each entity's operations and nature of work.

You are, therefore, invited to attend the training workshops to be organized on Job Evaluation & Description System and organizational structures guidance manual at the level of sections and below. The workshops will be held at the dates, times and places shown below:

Venue	Date	Time
FAHR HQ – Dubai Training Hall – 1 st Floor	Tuesday, 22 August, 2017	12 – 2.30 pm
FAHR HQ – Abu Dhabi Training Hall (1) - 11th Floor	Tuesday, 12 Sept, 2017	12 – 2.30 pm

Kindly nominate whoever you deem fit from HR and Strategy & Future Departments in your entity to attend the event at the time determined above and send your nominations not later than Wednesday, August 16, 2017.

FAHR would like to assure you of the highest commitment to support all entities in achieving the desired human resource objectives in the Federal Government.

Thank you for your cooperation

Dr. Abdurahman Al Awar,

Director General,

Federal Authority for Government Human Resources

For more information please contact:

- Amna Al Abdooli - Tel: 04- 231 90 93 Email: aabdooli@fahr.gov.ae
- Bushra Al Ali - Tel: 04- 231 90 59 Email: balali@fahr.gov.ae