

Circular No (20) for 2017
On proposed Federal Government's Organizational
Structures

To: All ministries & federal entities

The Federal Authority for Government Human Resources (FAHR) would like to send you kind regards, wishing you all the success in your endeavors.

Pursuant to Federal Law by Decree No (11) for 2008 regarding Human Resources in the Federal Government as amended; and

Further to the Authority's circular No (10) for 2017 on the Ministerial Services Council's Decision No (7/1) of 2017 issued by the UAE Cabinet on January 15, 2017 requiring all ministries & federal entities to comply with the guidelines issued by the Federal Committee for Job Evaluation & Description (FCJED) regarding the approved job titles, avoiding any changes to the approved organizational structures in each entity at departmental level and below, without prior coordination with the FCJED;

This is to inform you that the FCJED has developed a draft guidance manual for organizational structures regarding support services departments (assistance and institutional jobs) in the ministries & federal entities at the level of sections and below, based on considerations related to each entity's operations and nature of work.

Please find attached herein a CD- Rom containing the guidance manual on organizational structures for support services departments (assistance and institutional jobs) as endorsed by the FCJED based on each entity's operations and nature of work.

Your team can also access further details regarding the guidance manual by visiting the Authority's website – Home page: Job Descriptions.

It should be noted that orientation workshops on job evaluation and description, as well as a review of the proposed organizational structures of support jobs will be held on August 22 and September 12, 2017.

Finally, we would like to inform you that FAHR will provide you with any assistance concerning human resource issues.

Thank you for your cooperation

Dr. Abdurahman Al Awar,

Director General,

Federal Authority for Government Human Resources

Issued on July 10, 2017

This translation of the text of Federal Law by Decree No. 11 of 2018 on human resources in the federal government and amendments thereof for the purpose of identifying articles of the law and have no legal authority and the Arabic text in the case of disagreement.