

Organizational Structures Review and Approval Request

Review the organizational structures below departments sections and approval by the federal committee for jobs evaluation and description

Start service link

<https://www.fahr.gov.ae/CRM/en/request-service?serviceName=Organizational%20Structures%20Review%20and%20Approval%20Request>

Service process

1.

[1](#)

To register

1. The user should be Federal Government or Autonomous Authorities employee
2. User should be registered in Bayanati
3. User name should be activated by the HR department of the entity

2.

[2](#)

To use the system by the Customer

1. Enter user name and Password
2. Determine the type of Self-service requested
3. Explain the issue or problem and send the support application

service conditions

To Register in Service:

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2. User should be registered in Bayanati.
3. User name should be activated by the HR department of the entity.

To use the system by the Customer:

1. Enter user name and Password.
2. Determine the type of Self-service requested.
3. Explain the issue or problem & Send the support application.

Procedures after Registration:

1. Receiving the review request from the entity.
2. Verifying all documents are available.
3. Request a meeting with the organizational re-structuring team.
4. Providing remarks and submitting them to the entity.
5. Meeting with entity and review the response about the technical team's remarks (if necessary).
6. Raise the final version to the federal committee of organizational structure review and approval .
7. Provide the committee's recommendations to the entity and raise the final structure after the approval of the committee.

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Service completion duration

5 working days

Service fees

Free

Service channels

- Official letter
- Customer Happiness System CHS

Service target audience

HR Departments at the Federal Entities

Service classification

Procedural