# **Technical Support Request**

Services provided by FAHR to support the federal entities by answering their inquiries and remarks related to HR E-procedures and receiving the technical support requests related to Bayanati systems, including the following systems along with any other systems to be added subsequently to the platform:

- 1. Core-HR
- 2. Self Service for Human Resources
- 3. Security Clearance for Entities using Web
- 4. Security Clearance for Entities using Bayanati
- 5. Security Clearance for Local or private Entities (not using Bayanati)
- 6. FAHR Smart Application
- 7. Performance Management System
- 8. User Management
- 9. Strategic Workforce Planning
- 10. Time and Attendance System
- 11. Business Intelligence Reports
- 12. Learning Management System (LMS)
- 13. I-Recruitment
- 14. Permits System
- 15. Integration with Autonomous Authorities via (ESB)
- 16. Discoverer Report

### Start service link

https://www.fahr.gov.ae/CRM/en/fahr-services?groupName=Supporting%2520Customers%2520%2520in%2520Using%2520Bayanati%2520Systems

# Service process

1.

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#### Register

- 1. The user should be Federal Government or Autonomous Authorities employee/ Entities connected With ESB
- 2. The user should be registered in bayanati/ Entities connected With ESB
- 3. Username should be activated by the HR department of the entity/ Entities connected With ESB

2.

2

To use the system by the Customer

- 1. Enter username and Password
- 2. Determine the type of the required service

- 3. Explain the issue or problem
- 4. Send a support request including inquiry description and attachments (if any)

### service conditions

Service Requirements through Customer Happiness System (CHS):

- 1. Federal Government Employee in Bayanati should have username and Password for Customer Happiness System (CHS).
- 2. Customer Happiness System (CHS) Training.
- 3. User Manual (available on the website and Customer Happiness System).

Service Requirements through FAHR SMART Application:

- 1. Fill the service Form in the SMART APP.
- 2. The form will be automatically transferred to a ticket in the Customer Happiness System.

Service Requirements through Call Center:

- 1. Once the user call the Call center number, the information of the caller (Government Employee) will appear to Support Officer.
- 2. The request with all information of the caller will be registered as a ticket in the Customer Happiness System.

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# Service completion duration

35 working hours

### Service fees

Free

## **Service channels**

• Call Center: 600525524

• Phone Inquiry Timing: 7.30 am – 3.30 pm

• Customer Happiness System CHS

- FAHR Smart Application
- "Hamad" Chatbot

• Service Availability: 24 /7

# **Service target audience**

Departments at the Entities (FG,Local Gov ,Privet)

## **Service classification**

Procedural